



Appointment Policy

Kids Teeth is dedicated to giving your child quality care and is pleased to reserve appointment times especially for you. In order to contain costs, guidelines have been established regarding appointment scheduling. Many children need our services and missed appointment inconvenience everyone. So that we may provide the best care possible to all of our patients, **we require a minimum 24-hour notice** for all appointment changes.

- Some appointments require a reservation fee and that fee will not be refunded without the minimum 24-hour notification.
- A charge may be applied for broken and missed appointments without advanced notification.
- Multiple Broken Appointments for any family may require a reservation fee in order to schedule future appointments.
- Broken Appointment fees must be paid before any other appointments are scheduled.
- If you are more than 15 minutes late for your reserved appointment, it may be necessary to reschedule.

I understand this scheduling policy. _____